

Public Document Pack



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18 November 2014

Dear Councillor

GENERAL EXCEPTION NOTICE – (GE08 14) MEMORANDUM OF UNDERSTANDING BETWEEN ENGLISH HERITAGE AND DOVER DISTRICT COUNCIL ON WESTERN HEIGHTS

Please find attached a General Exception notice relating to a decision to be taken by Cabinet on 1 December 2014 regarding the approval of a Memorandum of Understanding between English Heritage and Dover District Council on the Western Heights.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing a General Exception notice and informing the Chairman of the relevant Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE08 14) MEMORANDUM OF UNDERSTANDING ON WESTERN HEIGHTS** (Pages 2 - 3)



DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	<u>GE08</u>
Publication Date:	<u>18/11/14</u>

General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken and by whom

To approve a Memorandum of Understanding between Dover District Council and English Heritage in relation to the Western Heights, Dover.

Cabinet on 1 December 2014.

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Due to an oversight by Democratic Services, this matter was not included in the Notice of Forthcoming Key Decisions published on 31 October 2014. The Council wishes to progress this matter as quickly as possible and it would not, therefore, be practicable to defer the decision.

C: List of documents submitted to the decision-maker

Report of 1 December 2014.

D: Part of the Constitution authorising the decision

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Support Section
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